



Camp Nurse or EMT Job Description

Responsible to: Camp Director, Associate Camp Director, School Nurse

Camp Nurse - R.N. - Camp Health Manager

Age Requirement: Minimum of 21 years of age

Education: Registered nurse (RN) who is able to practice in the state of Maryland

Experience: Familiarity in pediatrics preferred

General Responsibilities:

- Provide appropriate, timely interventions in the event of camper/staff illness or injury
- Review health records and note special precautions or interventions prescribed
- Maintain an Infirmary/First Aid Station for campers during regular camp hours.
- Maintain a written daily log of visits to the infirmary
- Complete accident and medical reports as necessary
- Serve as a primary contact for parents regarding the health needs of their children
- Oversee the administration of all medical services on the camp grounds
- Maintain and update medical files for each camper and staff member attending camp
- Inform camp staff of any special medical problems or needs of any camper
- Train camp staff in regard to health and safety concerns and health emergency procedures
- Maintain an fully stocked and available inventory of all medical supplies
- Insure that First Aid supplies are readily available at all areas of camp and for all programs, including the pools, riding, archery, field trips, overnights and any other high risk areas
- Maintain insurance records, a daily health log, and an end-of-season health and safety report
- Provide communication to families when necessary
- Enforce established safety regulations
- Identify and manage environmental and other hazards related to camp
- Assist in the set up equipment and activity area prior to the start of camp
- Monitor and ensure compliance of the respective program area to American Camp Association and state/local standards
- Coordinate training sessions and enforce established safety regulations
- Apply emergency health care procedures related when necessary
- Turn in inventory and store camp equipment at end of season if necessary
- Sign in and out daily in the camp office
- Maintain a friendly and professional relationships with all camp staff and parents
- Participation in staff training sessions as necessary and daily staff meetings
- Other duties assigned as needed

Please print your name, sign and date below.

Print Name

Signature

Date

Mail to: Barrie Camp at 13500 Layhill Road, Silver Spring, MD 20906 or send a scanned copy to camp@barrie.org.