

# **THE BARRIE SCHOOL**

## Technology guidelines for responsible use

Please read the following guidelines. Both parents and students must sign this form and return it to the Administration Office no later than August 18, 2008.

Barrie expects appropriate and ethical use of the school's technological resources consistent with the school's mission and acceptable student behavior. Technology resources supplement the learning process and provide access to a diversity of experiences, opinions and cultural perspectives.

On or off campus, use of technology potentially harmful to the Barrie community and/or that results in the disruption of the school, is strictly prohibited. Violation of these guidelines is taken very seriously.

- Students understand that technology in all of its forms on campus is provided for educational purposes only and that student use of computers for any other purpose is restricted by the school at its sole discretion.
- Students understand that the hardware and software on campus are the property of The Barrie School and that the school retains authority to gain access to any files on its servers and computers, including email.
- Students will use computers with school-issued passwords. Students will respect the privacy of others and not log into other accounts (including email) or use files owned by others without permission.
- Students cannot copy, change, or transfer software on Barrie-owned computers. In addition, students cannot download or install software.
- Students will not intentionally access material that is pornographic or that advocates illegal acts, violence, or hatred toward any group of people using Barrie computers.
- Students will not use technology on or off campus to harass or participate in malicious behavior toward a member of the Barrie community; this includes students, teachers, or staff.
- Students will not intentionally produce, copy, or distribute any computer code or program designed to self-replicate, damage or hinder the performance of any computer file system or software.
- Students will not intentionally modify or destroy hardware that belongs to the Barrie School, including keyboards and monitors.
- Students will not attempt to breach the security system or disrupt the normal operation of the network.
- Students will acknowledge information and images obtained from the Internet as belonging to others using appropriate citation methods.
- Students will respect the intended privacy of email messages and will not tamper with the mail of others or circulate or distribute email messages of any sender without permission. Students will not misrepresent themselves as another person in electronic communications.
- Students do not have permission to take images of staff or fellow students on campus or during school sponsored events and post them on public access sites. Parents give The Barrie School express permission to video and photograph students for publications and/or the website.

**By signing below, you acknowledge understanding and acceptance of the aforementioned guidelines:**

**Parent/Guardian:** \_\_\_\_\_ **Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Signature:** \_\_\_\_\_